

Meeting Session	Interventions Working Group
Paper Reference	IWG 70
Action	For Information

Actions

This paper outlines the actions for the Interventions Working Group.

Open Actions

Action Ref.	Action	Owner	Update
67/05	SK to send a checklist of what the enhanced validation switch currently does to the secretariat, to circulate to the group post-meeting.	Shazad Khalid	Ongoing Action. 03/05/2023 - members agreed that the extra validation is something they would like to explore further, and the Chair informed the group that ElectraLink can present this feature in more detail at the next meeting. This will explore further the practicalities of introducing the validation checks and possible options for implementation. 26/07/2023 – On agenda
68/02	The Chair to follow up with REC on the progress of the A19 guidance updates.	Chair	Ongoing Action.

			26/07/2023 – This was discussed at the REC Electricity Operational Metering Forum, and it was agreed for a subgroup to be setup to review the five requested changes.
68/03	The Chair to explore further the current change process in place for updates to the Service Termination Issues Guide and determine best next steps with Parties.	Chair	Ongoing Action. 26/07/2023 - DNOs have raised their concerns to the REC Code Manager. Legal representatives have been informed, and the REC Code Manager will communicate potential ways to overcome these issues in due course.
68/04	The Secretariat to produce a draft gallery of asbestos photos and share with members	Secretariat	Ongoing Action. 26/07/2023 – will be completed post-meeting.
68/05	MM to discuss the proposed Smart Meter Installation Forecast template update with PA to determine a collective DNO view and agree next steps.	MM	Ongoing Action. 26/07/2023 – The Chair agreed to follow-up with MM post-meeting to see if there are any further developments.
68/06	Secretariat to explore further the potential use of SDEP for the purposes of MEMs providing photos to DNOs when reporting Category A and B events.	Secretariat	Ongoing Action. 26/07/2023 – The Chair is currently following this up and awaiting an update.
68/07	Members to review PS slides on process of dealing with B11 reports and provide thoughts.	All Members	Ongoing Action. 26/07/2023 - The Chair noted that there has not yet been any feedback received offline.
69/01	The Chair to follow-up with MM post-meeting in regard to Action 68/06 to see if there are any further developments.	Chair	New Action.
69/02	PS to have bilateral discussions offline to discuss a future trial in relation to the process of dealing with B11 reports.	PS / IWG Members	New Action.
69/03	The Secretariat to contact NJ and PM offline to carry out trial testing on making the phone number and email address fields mandatory.	Secretariat / NJ / PM	New Action.
69/04	The Chair to include the responsibilities of those involved in reporting an asbestos meter board within the IWG headline report at the monthly DCUSA Panel.	Chair	New Action.
69/05	The Chair to include the responsibilities of those involved in reporting an asbestos meter board to the DCUSA website for Customers to refer to.	Chair	New Action.
69/06	PA to draft wording around the responsibilities of those involved in reporting an asbestos meter board and send to the Chair post-meeting.	PA	New Action.

69/07	The Secretariat to send comms to all DCUSA Parties to include the responsibilities of those involved in reporting an asbestos meter board within the IWG headline report at the monthly DCUSA Panel.	Secretariat	New Action.
69/08	BLC and the Chair to have conversations offline regarding the ISMF post-meeting.	BLC / Chair	New Action.
69/09	The Secretariat agreed to set up an IWG sub-group and will circulate an invitation email to the group post-meeting.	Secretariat	New Action.
69/10	The Secretariat circulate a paper relating to Smart Meter Installs figures to IWG members post-meeting.	Secretariat	New Action.

Closed Actions

Action Ref.	Action	Owner	Update
67/01	Secretariat to rearrange the IWG Subgroup meeting so that it is now being held on 06 March 2023 at 1:30pm – 3pm.	Secretariat	Closed.
67/02	Secretariat to circulate the updated ENA Safety Bulletin S001 and A19 to members of the group to review prior to the IWG Subgroup meeting being held.	Secretariat	Closed.
67/03	Secretariat to circulate the technical data sheet that accompanies the asbestos hood PPE slide to the group post-meeting.	Secretariat	Closed.
67/06	Members review the equipment used to confirm what the minimum detected voltage is.	All Members	Closed.
67/07	RC to review the photos taken from the reported meters with PEN conductors found to see if the secondary cut-outs at the end of the concentric cables were found sealed.	RC	Closed.
67/09	All members to review the simplified template against the current DCUSA legal text during the next IWG meeting.	All Members	Closed.

66/03	BLC to share anonymised version of the SMOG asbestos RFI outputs with the group ahead of the next meeting.	Boz Laird-Clowes	Closed.
66/04	Members to share photos at the next meeting relating to asbestos, for best practice documentation.	All Members	Closed.
66/08	PA to raise issue of 'B codes raised despite the successful install of ESME' at the next STIG meeting on 24 January 2023 for discussion.	Paul Abreu	Closed.
66/06	PA to raise issue of 'B Codes reported with little/no information or incorrect information' at the next STIG meeting on 24 January 2023 for discussion.	Paul Abreu	Closed.
66/07	Members to refer to colleagues internally surrounding possible reasons why Parties are receiving duplicate B code reports for the same site.	All Members	Closed.
67/08	All members of the group to further discuss what the minimum a Supplier should be able to do in asbestos related scenarios for the Customer.	All Members	Closed.
67/10	All members to review their duplicated MPANs received over the last three months to better understand the reasons as to why they were duplicated (as there could be legitimate reasons).	All Members	Closed.
68/01	ElectraLink to present the possible options in relation to adding extra validation checks for data flows sent across the DTN.	ElectraLink	Closed.
67/04	SK to work alongside internal test analysts within ElectraLink to use the enhanced validation switch to test a combination of formatting on a set of dummy data (examples to be provided by members of the group), and feed back to the group once completed.	Shazad Khalid	Closed.